

REPORTS FROM MEMBERS APPOINTED TO OUTSIDE BODIES 2018/19

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WOKINGHAM BOROUGH COUNCIL

APPOINTMENT TO OUTSIDE BODIES ANNUAL FEEDBACK FORM

MUNICIPAL YEAR: 2018-2019

Name of Organisation	Twyford Age Concern	
Name of Member	John L Jarvis	
Capacity appointed, e.g. trustee, director, observer etc	Observer	
Number of meetings called to attend	11	
Number of Meetings attended	8	
Reasons for not attending, if appropriate	Attendance at other WBC meetings.	
Please give a brief synopsis of the key areas covered by the Outside Body during the past Municipal Year.		
The management and organisation of the Lady Elizabeth Centre catering for the aged in and around Twyford. Also the provision of services and transport for the aged attending the Lady Elizabeth Centre in Polehampton Close.		
What background /briefing information did you receive from the organisation on its constitution, aims, objectives etc and was it sufficient to enable you to carry out your appointed role?		
Information from the Secretary of the Trustees concerning the work of the Charity. Information gleaned from the website and other discussions with other Trustees.		
Please indicate how effective you think the organisation is, e.g. has it met or contributed to the Council's Vision and Priorities and give examples to illustrate your reply?		
The Twyford Age Concern appears to function extremely well and is well respected and used by local retired people.		
Do you think the Council should continue to be represented on this Outside Body?	Yes	
Please state the rationale FOR OR AGAINST having a representative		
WBC are the landlords of the Lady Elizabeth Centre and as such should be involved in ensuring the original objects of this Charity are maintained.		
Please provide any additional information that fellow Members might find useful		
N/A		

Councillor: John L Jarvis

Signed: *John L Jarvis*

Dated: 9th March 2019

WOKINGHAM BOROUGH COUNCIL

APPOINTMENT TO OUTSIDE BODIES ANNUAL FEEDBACK FORM

MUNICIPAL YEAR: 2018-2019

Name of Organisation	Age UK Berkshire
Name of Member	Andy Croy
Capacity appointed, e.g. trustee, director, observer etc	Observer
Number of meetings called to attend	2
Number of Meetings attended	1
Reasons for not attending, if appropriate	Work commitment
<p>Please give a brief synopsis of the key areas covered by the Outside Body during the past Municipal Year.</p> <p>Age UK Berkshire continues to provide a range of paid for and voluntary services in Berkshire relating to the welfare of older people.</p>	
<p>What background /briefing information did you receive from the organisation on its constitution, aims, objectives etc and was it sufficient to enable you to carry out your appointed role?</p> <p>I received an initial briefing from the then CEO in 2016. Since then I have received a range of reports outlining the work of the charity.</p>	
<p>Please indicate how effective you think the organisation is, e.g. has it met or contributed to the Council's Vision and Priorities and give examples to illustrate your reply?</p> <p>WBC commissions some services from AUKB, though at a reduced rate, increasing the financial pressure on AUKB. Others of the charity's activities in support of older people clearly supplement and support the work and responsibility of WBC with and towards older people.</p>	
Do you think the Council should continue to be represented on this Outside Body?	Yes/No
<p>Please state the rationale FOR OR AGAINST having a representative</p> <p>The charity's activities in support of older people clearly supplement and support the work and responsibility of WBC with and towards older people.</p>	
<p>Please provide any additional information that fellow Members might find useful</p> <p>I had two meetings with the CEO, Fiona Price this year. At the meetings, among other things, we discussed the idea of an Older People's Forum for the Borough. For the second of these meetings, Cllr Dolinski, who was then the Executive Member responsible, attended to discuss the idea as did an officer.</p>	

Councillor: Andy Croy

Dated: 06/03/2019

WOKINGHAM BOROUGH COUNCIL

APPOINTMENT TO OUTSIDE BODIES ANNUAL FEEDBACK FORM

MUNICIPAL YEAR: 2018-2019

Name of Organisation	AWE Local Liaison Group
Name of Member	Barrie Patman
Capacity appointed, e.g. trustee, director, observer etc	Member
Number of meetings called to attend	4
Number of Meetings attended	2
Reasons for not attending, if appropriate	Meeting clash with Borough plus Illness
<p>Please give a brief synopsis of the key areas covered by the Outside Body during the past Municipal Year.</p> <p>This is a group of members representing Local Authorities who are adjacent to the Aldermaston and Burghfield AWE sites and includes Parish, District and Borough Councils.</p> <p>The main role of the Group is to receive and discuss information received from AWE regarding safety aspects of the sites and their impact on local communities. They also provide an overview of some of their working practices and their support for local organisations.</p> <p>The Government have been re-considering the size of the emergency planning zones surrounding both sites and as a result have decreased the size of the Aldermaston zone. The map of the Burghfield zone has been altered to match the village layout.</p>	
<p>What background /briefing information did you receive from the organisation on its constitution, aims, objectives etc and was it sufficient to enable you to carry out your appointed role?</p> <p>The Constitution was reviewed after requests from some Authorities to include some local groups. They have now set up a website and a newsletter to inform members. There has been ample provision of information regarding the role of AWE and the Group.</p>	
<p>Please indicate how effective you think the organisation is, e.g. has it met or contributed to the Council's Vision and Priorities and give examples to illustrate your reply?</p> <p>This body does not contribute directly to the Council's Vision but it could be seen to contribute to the concept of safer and stronger communities.</p>	
Do you think the Council should continue to be represented on this Outside Body?	Yes
<p>Please state the rationale FOR OR AGAINST having a representative</p> <p>Best way to keep up to date on AWE issues.</p>	
<p>Please provide any additional information that fellow Members might find useful</p> <p>The size of the Burghfield zone has only increased by a small amount, and Officers are now considering the possible impact on any development proposed for the area.</p>	

Councillor: Barrie Patman

Signed: *Barrie Patman*

Dated: 7th Mar 2019

WOKINGHAM BOROUGH COUNCIL

APPOINTMENT TO OUTSIDE BODIES ANNUAL FEEDBACK FORM

MUNICIPAL YEAR: 2018-2019

Name of Organisation	Berkshire Healthcare NHS Foundation Trust
Name of Member	Jennifer Cheng
Capacity appointed, e.g. trustee, director, observer etc	Governor
Number of meetings called to attend	11
Number of Meetings attended	9
Reasons for not attending, if appropriate	Car accident, family bereavement and clash with other meetings
Please give a brief synopsis of the key areas covered by the Outside Body during the past Municipal Year.	
<p>Publication of NHS Long-Term Plan. Implementation of Long-Term Plan: Strategic bed modelling review. Report on 'Eliminating Overspill, Optimising Rehabilitation and recovery Pathways programme'. Staff survey Constitution change report Mental Health Strategy update. Physical Health and Mental Health Patients Presentation Report from Regional Director Berkshire West and Regional Director Berkshire East.</p>	
What background /briefing information did you receive from the organisation on its constitution, aims, objectives etc and was it sufficient to enable you to carry out your appointed role?	
I received an induction pack and written constitution.	
Please indicate how effective you think the organisation is, e.g. has it met or contributed to the Council's Vision and Priorities and give examples to illustrate your reply?	
<p>CQC inspection at Prospect Park Hospital 2018 gave a 'Good' standard overall and 'Outstanding' in the well-led category. This show the efforts made to reach a high standard.</p> <p>I attended the Berkshire West ICS Engagement Event which showed the high efforts made to implement the NHS Long-Term Plan aims of integration.</p>	
Do you think the Council should continue to be represented on this Outside Body?	Yes
Please state the rationale FOR OR AGAINST having a representative	
A representative provides a useful link between WBC and Berkshire Healthcare Foundation Trust.	

Councillor: Jennifer Cheng

Dated: 04.03.2019

WOKINGHAM BOROUGH COUNCIL

APPOINTMENT TO OUTSIDE BODIES ANNUAL FEEDBACK FORM

MUNICIPAL YEAR: 2018-2019

Name of Organisation	Berkshire Maestros
Name of Member	Christopher Bowring
Capacity appointed, e.g. trustee, director, observer etc	Trustee
Number of meetings called to attend	5
Number of Meetings attended	3
Reasons for not attending, if appropriate	Clash with Council meetings
Please give a brief synopsis of the key areas covered by the Outside Body during the past Municipal Year.	
<p>Berkshire Maestros continues to offer tuition and concerts throughout the year. It has a very wide reach interfacing to most schools. It also has an important liaison with Addington School through the Berkshire Special Superstar programme. Music is recognised as therapeutic to children's and young people's good health.</p>	
What background /briefing information did you receive from the organisation on its constitution, aims, objectives etc and was it sufficient to enable you to carry out your appointed role?	
<p>Asked for and received previous agendas and minutes of trustee meetings.</p>	
Please indicate how effective you think the organisation is, e.g. has it met or contributed to the Council's Vision and Priorities and give examples to illustrate your reply?	
<p>Immensely effective in reaching out to around 14000 pupils across Berkshire with musical education. It is the principal body in the Berkshire Hub offering 'inspirational, high quality musical education' for all children in Berkshire.</p>	
Do you think the Council should continue to be represented on this Outside Body?	Yes
Please state the rationale FOR OR AGAINST having a representative	
<p>It is important that the work of Berkshire Maestros receives the support of the local authorities in its area. I therefore advise continuing representation as a trustee.</p>	

Councillor: Christopher Bowring

Dated: 8th March 2019

WOKINGHAM BOROUGH COUNCIL

APPOINTMENT TO OUTSIDE BODIES ANNUAL FEEDBACK FORM

MUNICIPAL YEAR: 2018-2019

Name of Organisation	Berkshire Museum of Aviation Trust
Name of Member	Cllr Malcolm Richards
Capacity appointed, e.g. trustee, director, observer etc	WBC Representative
Number of meetings called to attend	2/3 per annum, but none have been advised so far.
Number of Meetings attended	None so far (but have spoken on the telephone a few times).
Reasons for not attending, if appropriate	Have not received any contact from the Museum so far, and have therefore not been notified of any meetings at which to attend. However telephone contact has been made by me to the Curator/Manager, and I shall be visiting him shortly for a personal introduction and site tour/discussion.
Please give a brief synopsis of the key areas covered by the Outside Body during the past Municipal Year. Unknown since no meetings were notified to me, nor any written material received. But I did check the website for some background information.	
What background /briefing information did you receive from the organisation on its constitution, aims, objectives etc and was it sufficient to enable you to carry out your appointed role? Nothing so far.	
Please indicate how effective you think the organisation is, e.g. has it met or contributed to the Council's Vision and Priorities and give examples to illustrate your reply? As a historically relevant airport and it being in an area of previously extensive airplane manufacture and important wartime activities, plus its geographical link to wartime air-ace Douglas Bader (the famous legless pilot and wartime hero) – it has a historical relevance to the borough, and is a place for airplane enthusiasts to visit (so it provides historical tourism and leisure related interests) – which I believe to be part of our overall vision. "Wokingham is a good place to live and to work and to play".	
Do you think the Council should continue to be represented on this Outside Body?	Yes
Please state the rationale FOR OR AGAINST having a representative	
FOR - See the reasons listed above.	
Please provide any additional information that fellow Members might find useful The commitments are minimal in terms of time and effort and cost, but the Museum has an interesting and relevant part to play in the borough's history and ongoing cultural heritage. So I believe we should continue to appoint a representative/observer to the outside body.	

Councillor: Malcolm Richards

Dated: 08-March-2019

WOKINGHAM BOROUGH COUNCIL

APPOINTMENT TO OUTSIDE BODIES ANNUAL FEEDBACK FORM

MUNICIPAL YEAR: 2018-2019

Name of Organisation	Berkshire Pension Fund Panel
Name of Member	Councillor John L Jarvis
Capacity appointed, e.g. trustee, director, observer etc	Trustee
Number of meetings called to attend	4
Number of Meetings attended	3
Reasons for not attending, if appropriate	Attendance at other WBC meetings.
Please give a brief synopsis of the key areas covered by the Outside Body during the past Municipal Year.	
<p>The Panel administers via professional Investment Firms both the collection and investment of all pension fund contributions from Local Authority employees together with the payment of pensions to retired employees. They have over 70,000 separate employee records which they administer.</p>	
What background /briefing information did you receive from the organisation on its constitution, aims, objectives etc and was it sufficient to enable you to carry out your appointed role?	
<p>I received details of the activities of the Panel plus a detailed analysis of the Investments, how they are chosen and the diverse nature of these to give a balanced portfolio as required by pension legislation.</p>	
Please indicate how effective you think the organisation is, e.g. has it met or contributed to the Council's Vision and Priorities and give examples to illustrate your reply?	
<p>The Berkshire Pension Fund Panel is effective in managing its portfolio of Investments to protect its ability to maintain payment of pensions to all of its members.</p>	
Do you think the Council should continue to be represented on this Outside Body?	Yes
Please state the rationale FOR OR AGAINST having a representative	
<p>The Berkshire Pension Fund Panel provides reassurance to the Council that its obligations to its Members can be met for all employees of the Council.</p>	
Please provide any additional information that fellow Members might find useful	
N/A	

Councillor: John L Jarvis

Signed: *John L Jarvis*

Dated: 9th March 2019

WOKINGHAM BOROUGH COUNCIL

APPOINTMENT TO OUTSIDE BODIES ANNUAL FEEDBACK FORM

MUNICIPAL YEAR: 2018-2019

Name of Organisation	Citizens Advice Wokingham
Name of Member	Councillor Parry Batth
Capacity appointed, e.g. trustee, director, observer etc	Trustee and Director
Number of meetings called to attend	5
Number of Meetings attended	2
Reasons for not attending, if appropriate	N/A
<p>Please give a brief synopsis of the key areas covered by the Outside Body during the past Municipal Year.</p> <p>Citizens Advice Wokingham is an independent registered charity employing 8 people part time in 2 offices in Wokingham Borough. They have around 57 people that volunteer for them.</p> <p>Citizens Advice Wokingham provides free, confidential and impartial advice for all members of the community regardless of race, gender, age, sexuality or disability.</p> <p>They help people resolve their problems including support with welfare benefits, debt, consumer issues, employment, housing, legal, relationship, tax, utilities, community care, education, health and immigration.</p> <p>Their aim is to ensure that individuals do not suffer through lack of knowledge of their rights and responsibilities or of the services available to them, or through an inability to express their needs effectively, and equally to exercise a responsible influence on the development of social policies and services both locally and nationally.</p> <p>The aims of the Citizens Advice service are:</p> <ul style="list-style-type: none"> - To provide the advice people need for the problems they face - To improve the policies and practices that affect people's lives <p>In 2018 Citizens Advice Wokingham helped around 2100 people from Wokingham. They are currently embarking on a consultation exercise to shape their services across the Borough.</p> <p>In its recent audit from National Citizens Advice in February 2019, the Leadership were given a score of 'excellent' in all nine leadership areas, ranging from Governance, Operational Performance Management and Equality Leadership.</p>	

What background /briefing information did you receive from the organisation on its constitution, aims, objectives etc and was it sufficient to enable you to carry out your appointed role?

I have been a trustee for over 4 years and was fully briefed by the Chief Executive and Chair when I started on the board. Since then I have attended a number of board meetings.

Please indicate how effective you think the organisation is, e.g. has it met or contributed to the Council's Vision and Priorities and give examples to illustrate your reply?

Citizens Advice Wokingham actively engages with colleagues throughout the Council, including political leadership and senior officers.

They report quarterly to commissioning service on contract performance.

Do you think the Council should continue to be represented on this Outside Body?

Yes

Please state the rationale FOR OR AGAINST having a representative

To allow Wokingham Borough Council to have a voice at Citizens Advice Wokingham, as a major funder, and to monitor the organisation's activities.

Please provide any additional information that fellow Members might find useful

Councillor: Parry Batth

Dated: 25th of February 2019

WOKINGHAM BOROUGH COUNCIL

APPOINTMENT TO OUTSIDE BODIES ANNUAL FEEDBACK FORM

MUNICIPAL YEAR: 2018-2019

Name of Organisation	Finchampstead Baptist Church Centre Advisory Board
Name of Member	Cllr Simon Weeks
Capacity appointed, e.g. trustee, director, observer etc	WBC representative
Number of meetings called to attend	Two
Number of Meetings attended	Two
Reasons for not attending, if appropriate	
Please give a brief synopsis of the key areas covered by the Outside Body during the past Municipal Year.	<p>Finchampstead Baptist Church secured funding and built this wonderful £5m community centre, on land owned by WBC. The FBC Centre opened in 2010.</p> <p>Included within the centre is a very large multi-use sports hall, a library and Childrens' Centre (both operated by WBC), café, parish council office, police point and several meeting rooms. Extensive youth work and sports and social activities are delivered here. During 2015, funding was secured for Finchampstead's first MUGA, which was opened directly behind the centre in summer 2016.</p> <p>The Advisory Board was established to ensure the use by the church, WBC and local community is appropriately balanced, whilst maximising the occupancy level of the building and its associated facilities.</p>

<p>What background /briefing information did you receive from the organisation on its constitution, aims, objectives etc and was it sufficient to enable you to carry out your appointed role?</p>	<p>Because I was fully involved in this project from initial concept right through to delivery, I did not need a briefing.</p> <p>Prior to the opening of FBC Centre, Finchampstead previously had a lack of appropriate community facilities. FBC has addressed that shortfall and the Centre is now extremely well used and highly regarded and respected by the community.</p>
<p>Please indicate how effective you think the organisation is, e.g. has it met or contributed to the Council's Vision and Priorities and give examples to illustrate your reply?</p>	<p>An extensive range of sports, social, and community activities hosted by FBC help reinforce the increasingly strong community cohesion across Finchampstead.</p> <p>Ongoing community development work has helped in an area of deprivation (Gorse Ride) and provided a popular hub that was previously lacking in Finchampstead.</p> <p>FBC Centre has significantly enhanced many local residents lives and is used by a broad cross section of ages.</p>
<p>Do you think the Council should continue to be represented on this Outside Body?</p>	<p>Yes</p>
<p>Please state the rationale FOR OR AGAINST having a representative</p>	<p>See above.</p>
<p>Please provide any additional information that fellow Members might find useful</p>	<p>The recent creation of the first "Greenway" in the borough provides safe walking and cycling links between the emerging Arborfield Green community and FBC Centre in Finchampstead. Users of the facilities are drawn from beyond Finchampstead's boundaries.</p> <p>Opening hours of the library have recently been extended because of high usage levels.</p>

Councillor:

Simon Weeks

Signed: SW

Dated: 7 March 2019.

WOKINGHAM BOROUGH COUNCIL

APPOINTMENT TO OUTSIDE BODIES ANNUAL FEEDBACK FORM

MUNICIPAL YEAR: 2018-2019

Name of Organisation	Local Government Association	
Name of Member	Rachelle Shepherd-DuBey	
Capacity appointed, e.g. trustee, director, observer etc	Member	
Number of meetings called to attend	1 (Annual Conference)	
Number of Meetings attended	1	
Reasons for not attending, if appropriate	N/A	
Please give a brief synopsis of the key areas covered by the Outside Body during the past Municipal Year. Challenges local authorities face with funding, new ways of computerizing some service access for the public, best practices, highways		
What background /briefing information did you receive from the organisation on its constitution, aims, objectives etc and was it sufficient to enable you to carry out your appointed role? I am a councillor, I attended training on highways and how other councils are online access to provide better access for residents		
Please indicate how effective you think the organisation is, e.g. has it met or contributed to the Council's Vision and Priorities and give examples to illustrate your reply? I learned new ways other authorities deal with potholes, road maintenance, how they achieved cost saving by using online services for residents		
Do you think the Council should continue to be represented on this Outside Body?	Yes	
Please state the rationale FOR OR AGAINST having a representative We need to find out different solutions other authorities have used that have worked or failed so not to have to invent something new at a greater cost to WBC		
Please provide any additional information that fellow Members might find useful		

Councillor: Rachelle Shepherd-DuBey

Dated: 27/02/2019

WOKINGHAM BOROUGH COUNCIL

APPOINTMENT TO OUTSIDE BODIES ANNUAL FEEDBACK FORM

MUNICIPAL YEAR: 2018-2019

Name of Organisation	Local Government General Assembly Annual Meeting
Name of Member	Charlotte Haitham Taylor
Capacity appointed, e.g. trustee, director, observer etc	Representative
Number of meetings called to attend	1
Number of Meetings attended	1
Reasons for not attending, if appropriate	n/a
<p>Please give a brief synopsis of the key areas covered by the Outside Body during the past Municipal Year.</p> <p>During the municipal year the Local Government Association (LGA), based on feedback from member councils and in agreement with their politicians supported the following areas of priority:</p> <ul style="list-style-type: none"> • Britain's exit from the EU • Devolution and funding for local government • Inclusive growth, jobs and housing • Children, education and housing • Adult social care and health • Supporting councils • A single voice for local government <p>In 2017/18, in making the case for local government, the LGA has been referenced on more than 1,000 times in the Houses of Parliament, 714 in the House of Commons and 361 in the House of Lords. On average, the LGA gets quoted in the media 151 times a day.</p> <p>Other work that the LGA continues to do is:</p> <ul style="list-style-type: none"> • Push for more powers to be devolved to local government. • Influence critical financial and policy decisions, helping develop policies in central 	

government that will positively affect local government.

- Ensure that local views are represented in central government.
- Promote the roll, reputation and work of local government in regional and national media.
- Share best practice with local government through innovation and improvement.
- Local government's role as employer, fair pay and pensions including providing advice and support on workforce issues.
- Provide training and mentoring programmes for members.

What background /briefing information did you receive from the organisation on its constitution, aims, objectives etc and was it sufficient to enable you to carry out your appointed role?

The LGA sends out monthly bulletins to members providing useful information on current policy papers that central government are consulting on, updates from the LGA Board Chairs, topical research papers as well as a monthly magazine.

Political groups also send out monthly news bulletins to members. The LGA also offers councils topical peer reviews, peer to peer mentoring, and other events throughout the year such as conferences, training events, and forums.

Please indicate how effective you think the organisation is, e.g. has it met or contributed to the Council's Vision and Priorities and give examples to illustrate your reply?

The LGA helps to influence central government's evolving policies and their approach to local government. From Wokingham Borough's perspective this helps add more weight to the other lobbying that we are able to do through our local MPs to ensure that our residents are not detrimentally affected by central government policies that are in the process of being developed. It also provides the Council with a collective voice to press for positive changes that can enable us to better pursue our vision and priorities.

Do you think the Council should continue to be represented on this Outside Body?

Yes

Please state the rationale FOR OR AGAINST having a representative

By the Borough Council being a member of the LGA, and therefore having representatives from this Council at the General Assembly, this enables us to continue to have a voice in the local government community, putting forward issues or concerns that specifically affect Wokingham Borough. It also makes it possible for us to contribute to discussions around matters affecting local government in general. As a member of the LGA the Council is also able to nominate up to three members for LGA Committees and Boards, which if we are successful in securing places, assist in helping shape and contribute to the policy work of the LGA.

Please provide any additional information that fellow Members might find useful

The Local Government Association General Assembly meeting was held at the Local Government Association Annual Conference on 3rd July 2018 at the International Convention Centre in Birmingham. This meeting takes place as part of the LGA's Annual Conference and Exhibition. 245 local authorities were represented at this meeting.

The Chief Executive of the LGA, Mark Lloyd welcomed representatives to the meeting and highlighted the role of the General assembly in electing the political leadership team who would drive the LGA agenda on behalf of Local Government for the next 12 months. He also thanked all those members and officers that had played a part in the LGA to represent their authorities and communities over the last year.

Lord Bob Kerslake was elected for the position of the President of the Association for 2018/19

Lord Gary Porter was elected Chairman of the Association of the LGA for 2018/19

Four Vice-Chairs were elected to the Association for 2018/19: Cllr. Nick Forbes (Labour), Cllr. James Jamieson (Conservative), Cllr. Howard Sykes MBE (Liberal Democrats) and Cllr. Marianne Overton MBE (Independent).

Ten Deputy Chairs were elected to the Association for the LGA for 2018/19: Cllr. Izzi Secombe OBE, Cllr. Paul Carter CBE, Cllr. David Simmonds CBE, Cllr. Robert Alden, Cllr. Lib Peck, Cllr. Michael Payne, Cllr. Anne Western CBE, Cllr. Peter Box CBE, Cllr. Ruth Dombey OBE, Cllr. Clive Woodbridge.

The General Assembly were also invited to note the appointment of 78 Vice- Presidents from different political parties for 2018/19, which included MPs, MEPs and Peers

The General Assembly agreed to initiate the process of moving staff, contracts assets and liabilities of the unincorporated LGA to the new incorporated LGA with a view to it becoming the membership body for the LGA from 1st April 2019.

The General Assembly received the LGA's Consolidated Financial Statements for the year to 31st March 2018 and noted the annual report of the Audit Committee.

In 2019 the LGA conference will be held in the Bournemouth International Centre from Tuesday 2nd – Thursday 4th July. This is an opportunity for members attending hear about the latest innovation in local government, understand the LGA's position on current government policy being led by members, learn about best practice from around the country, and meet with MPs to raise issues affecting local government.

Councillor: Charlotte Haitham Taylor

Dated: 8th March 2019

WOKINGHAM BOROUGH COUNCIL

APPOINTMENT TO OUTSIDE BODIES ANNUAL FEEDBACK FORM

MUNICIPAL YEAR: 2018-2019

Name of Organisation	Mid & West Berks Local Access Forum
Name of Member	Cllr Angus Ross
Capacity appointed, e.g. trustee, director, observer etc	Appointed WBC Member
Number of meetings called to attend	4
Number of Meetings attended	3
Reasons for not attending, if appropriate	Holiday
Please give a brief synopsis of the key areas covered by the Outside Body during the past Municipal Year.	
<p><i>LAF continues to monitor and comment on the three councils (West Berks, Reading & Wokingham) Rights of Way Improvement Plans (ROWIPs) and the maintenance of Public Rights of Way (PROW). Also commenting on possible access opportunities post Brexit and continuing issues with use of Byways. We continue to promote the work WBC is doing with cooperation from the Loddon Valley Ramblers (including installation of a number of kissing gates to replace stiles), local landowners and progress on Greenways and the Loddon Path.</i></p>	
What background /briefing information did you receive from the organisation on its constitution, aims, objectives etc and was it sufficient to enable you to carry out your appointed role?	
<p><i>Have been rep for a number of years. The Constitution is well established as it is a statutory body.</i></p>	
Please indicate how effective you think the organisation is, e.g. has it met or contributed to the Council's Vision and Priorities and give examples to illustrate your reply?	
<p><i>Effective and contributes to support the H&WB agenda providing good PROW for exercise and outdoor enjoyment.</i></p>	
Do you think the Council should continue to be represented on this Outside Body?	Yes, Statutory
Please state the rationale FOR OR AGAINST having a representative	
<p><i>Need WBC to be represented by an elected member on this statutory body</i></p>	

Councillor: Angus Ross

Dated: 27 Feb 2019

WOKINGHAM BOROUGH COUNCIL

APPOINTMENT TO OUTSIDE BODIES ANNUAL FEEDBACK FORM

MUNICIPAL YEAR: 2018-2019

Name of Organisation	ReadiBus
Name of Member	Guy Grandison
Capacity appointed, e.g. trustee, director, observer etc	Trustee/director
Number of meetings called to attend	7
Number of Meetings attended	4
Reasons for not attending, if appropriate	Other Meetings and work commitments
<p>Please give a brief synopsis of the key areas covered by the Outside Body during the past Municipal Year.</p> <p>ReadiBus is the dial-a-ride bus service for people with restricted mobility in and around Reading. The bus service is for people of all ages who cannot make use of the mainstream bus services offered in the area. When ReadiBus started out, mainstream bus services and other forms of public transport were much more difficult for people with restricted mobility to use.</p>	
<p>What background /briefing information did you receive from the organisation on its constitution, aims, objectives etc and was it sufficient to enable you to carry out your appointed role?</p> <p>Before all Meetings, we receive additional information from the General Manager and other Trustees as to the operational capacity and financial stability of ReadiBus. This information is highly detailed and informative and should further information be required then all that is needed to be done is ask the General Manager for further information either before or during a meeting.</p>	
<p>Please indicate how effective you think the organisation is, e.g. has it met or contributed to the Council's Vision and Priorities and give examples to illustrate your reply?</p> <p>Readibus continues to go from strength to strength in spite of the challenges that are laid down before it. This year has seen a change in the way it operates with Reading Council as it has moved away from a block grant model and towards a service led contract.</p> <p>The contract did have challenges but now having bedded in the challenges have</p>	

decreased but financial challenges continue with West Berkshire now reviewing funding on how it offers transport provision without properly consulting or inviting a response from Readibus.

The number of complaints in the last year has dropped and punctuality has improved again.

The number of miles travelled per bus has decreased but the efficiency of passengers carried per mile has increased.

Having been on the buses there is a great community atmosphere between users and all are felt welcome during trips.

ReadiBus has some challenges ahead and is rising to meet them and they deserve the continued support of Wokingham Borough Council as they perform a vital community service to local residents and there is more that WBC can do to support them beyond the purely financial side.

It is a fantastically run organisation both in terms of passion and belief in what is being done and has been running in the reading area for over 35 years now.
Long may it continue.

Do you think the Council should continue to be represented on this Outside Body?

Yes

Please state the rationale FOR OR AGAINST having a representative

They provide a vital community service for thousands of WBC residents.

Please provide any additional information that fellow Members might find useful

Nothing currently

Representative: Guy Grandison

Signed: *Guy Grandison*

Dated: 08/03/19

WOKINGHAM BOROUGH COUNCIL

APPOINTMENT TO OUTSIDE BODIES ANNUAL FEEDBACK FORM

MUNICIPAL YEAR: 2018-2019

Name of Organisation	Royal Berkshire Fire and Rescue Authority
Name of Members	Pauline Helliar-Symons, Angus Ross, Rachelle Shepherd-DuBey and Alistair Auty
Capacity appointed, e.g. trustee, director, observer etc	WBC Members of the Fire Authority
Number of meetings called to attend	Varies According to the role of each person
Number of Meetings attended	All that we were required to attend except when on holiday
Reasons for not attending, if appropriate	See above
<p>Please give a brief synopsis of the key areas covered by the Outside Body during the past Municipal Year.</p> <p>Budget consultation and budget, input into asset management, new innovations in service cooperation with other counties, member development, working practices, pensions, national inspections</p>	
<p>What background /briefing information did you receive from the organisation on its constitution, aims, objectives etc and was it sufficient to enable you to carry out your appointed role?</p> <p>New members receive training on what the RBFRS does, as part of their induction. They also see the fires training area at Whitley Wood, the call centre and have a personal briefing on the budget.</p> <p>All members have a one to one with their Group leader and put together a member development programme. All members and senior officers have a 6 monthly discussion of the future corporate plan and objectives.</p> <p>All completely sufficient.</p>	
<p>Please indicate how effective you think the organisation is, e.g. has it met or contributed to the Council's Vision and Priorities and give examples to illustrate your reply?</p> <p>Yes it has provided a safer Wokingham knowing RBFRS can help in emergencies and fires safety home inspections. Created a motion to require sprinklers in new school building to make our children safer.</p>	
Do you think the Council should continue to be represented on this Outside Body?	Yes
<p>Please state the rationale FOR having a representative</p> <p>We need to have an influence over the fire stations in Wokingham, Whitley Wood, Crowthorne and Wargrave, and encourage their community activities. We broker meetings between our different departments and the Fire Service, e.g. to share information on where vulnerable residents live and who might benefit from a home fire</p>	

safety check. Also influence the setting and management of the budget, which collects Council tax from our residents. It is also important that we ensure that the Brigade is well led and managed, and take part in the appointment of the most senior officers.

Please provide any additional information that fellow Members might find useful

A highlight each year is the six monthly policy development meeting held between members and leading officers: this sets out and updates the priorities for the coming three years, and reinforces the common goals and team working that goes on in the Fire Brigade. The budget is linked to these priorities.

As a result of a public consultation on the 2.99% Council tax increase, 90% of respondents supported this. In reality this amounts to an increase of £1.10p a year, or about 10p a month! At £66 a year for a band D house, this represents excellent value for money for what people receive, especially the elderly and vulnerable, with the home fire safety checks; it is one of the lowest charges in the country. We become more and more dependent on Unitary Authority funding, which is volatile, and for 2019-20 we are in the position that the actual income from Council tax and business rates through the County will be below what had been planned, so we are taking £458K from a reserve of £11m – that sounds a big reserve but much of it is already allocated. The alternative would be to close a fire station. We continue to lobby government about our precept and for being ‘punished’ for budgeting well in the past.

The future of Wargrave fire station still hangs in the balance, as by their original deadline of this January they had still not recruited enough trained fire fighters: this has a close link to the criterion set to decide whether it stays open which is the percentage of time it is on call; it was able to turn out to hardly any calls at all last year, which did not justify the expense of keeping it open. However, since a number of new recruits were still in training, it was decided to give the station until October 2019 to see if they can meet the criterion set.

This year we have passed a member/officer protocol, reflecting the relationship between members and officers. This is supported by a People Strategy which is underpinned by the principle of enabling staff to become the best public servants they can be; and there is now an excellent training course for all middle managers. There are also four apprentices. As champion for Organisational Development Cllr. Pauline Helliar-Symons has spearheaded the introduction of one to ones with Group leaders which leads to individual member development plans – these are not ‘training’ as such, but are aimed to keep all members up to date with the ever changing scene of the fire service and of their role. Activities have ranged from visits to the Control Centre to training in media activities.

Cllr. Angus Ross continued his role as the Lead Member for Strategic Assets - that is the Fire Stations, Vehicles and IT. During the year he visited a number of Fire Stations and accepted new Fire Appliances introduced under a partnership procurement with Oxfordshire and Buckinghamshire providing state of the art vehicles with common equipment for better joint use when operating cross border. He also worked with officers on rebuild projects for Crowthorne (to be opened 2020), Theale (a new Fire Station shortly to be built to replace Dee Road and Pangbourne) and Whitley Wood and initial plans on other building projects. Crowthorne and Theale will be built for joint use with the Police and Ambulance. An updated Vehicles Strategy has been accepted by the Fire Authority and a new IT Strategy is in train. He introduced a new 10year

Strategic Asset Investment Framework which has been adopted to outline the Capital Investment needed to bring the assets to modern needs and standards.

He is also one of the two Berkshire representatives on the Joint Committee for the Thames Valley Fire Control Service providing the service to receive 999 calls, mobilise response vehicles and maintain links during attendance at incidents. This service has developed well since it opened in 2015, enhancing the joint working with the three Thames Valley Fire Services.

There is close working between RBFRS and WBC in many areas which is supported by members; one example is the sharing of data on where vulnerable people live, to prepare fire fighters in case of a fire, or more usually to enable them to give a home fire safety check.

The bulk of fire fighters' work, however, remains their attendance at road traffic collisions, and their expertise at cutting people out of car wrecks remains high!

Councillors: Pauline Helliard-Symons,
Angus Ross, Rachelle Shepherd-DuBey
and Alistair Auty.

Dated: 6/03/2019

WOKINGHAM BOROUGH COUNCIL

APPOINTMENT TO OUTSIDE BODIES ANNUAL FEEDBACK FORM

MUNICIPAL YEAR: 2018-2019

Name of Organisation	RBH NHS Foundation Trust	
Name of Member	Jennifer Cheng	
Capacity appointed, e.g. trustee, director, observer etc	Governor	
Number of meetings called to attend	10	
Number of Meetings attended	7	
Reasons for not attending, if appropriate	Meeting clashes and family bereavement	
Please give a brief synopsis of the key areas covered by the Outside Body during the past Municipal Year.		
Publications of Long-Term Plan		
Implementation of Long -Term plan		
Signing of Joint Academic partnership agreement with Reading University.		
Digital Hospital Go-Live. This was a success and all departments at RBH can access patients' information.		
Launch of Behaviour Framework.		
NHS England and NHS Ireland work arrangements.		
Staff survey		
What background /briefing information did you receive from the organisation on its constitution, aims, objectives etc and was it sufficient to enable you to carry out your appointed role?		
I was given governor induction information and a summary of RBH Vision 2025 which is their vision published in 2017, before the Long-Term plan.		
I attended a governor induction session.		
Please indicate how effective you think the organisation is, e.g. has it met or contributed to the Council's Vision and Priorities and give examples to illustrate your reply?		
RBH working hard to fulfil NHS improvement objectives.		
I attended a Public Engagement Workshop for Berkshire West ICS, showing steps taken towards integration between different parts of the NHS.		
Do you think the Council should continue to be represented on this Outside Body?	Yes	
Please state the rationale FOR OR AGAINST having a representative		
A representative provides a link between WBC and the RBH NHS Foundation Trust.		

Councillor: Jennifer Cheng

Dated: 04.03.2019

WOKINGHAM BOROUGH COUNCIL

APPOINTMENT TO OUTSIDE BODIES ANNUAL FEEDBACK FORM

MUNICIPAL YEAR: 2018-2019

Name of Organisation	South East Employers	
Name of Member	Stuart Munro	
Capacity appointed, e.g. trustee, director, observer etc	Member representing WBC and Executive board member	
Number of meetings called to attend	4	
Number of Meetings attended	3	
Reasons for not attending, if appropriate	Unable to make meeting	
Please give a brief synopsis of the key areas covered by the Outside Body during the past Municipal Year. Please see attached information sheet		
What background /briefing information did you receive from the organisation on its constitution, aims, objectives etc and was it sufficient to enable you to carry out your appointed role? A Full briefing was given by the Director when first joining.		
Please indicate how effective you think the organisation is, e.g. has it met or contributed to the Council's Vision and Priorities and give examples to illustrate your reply? This is a well-used service and is a good vehicle for WBC to understand pay negotiations, benchmarking and employment trends		
Do you think the Council should continue to be represented on this Outside Body?	Yes	

Councillor...Stuart Munro
Signed



Dated: 01/03/19

SOUTH EAST EMPLOYERS

What is the legal status of the organisation

A membership organisation.

Aims and Objectives

“To add value to our councils and communities through our wealth of local knowledge and professional expertise.”

Trust Deed, Code of Conduct, Constitution, Memorandum or Articles of Association

The organisation's Rules are available at
http://www.seemp.co.uk/see_rules_may_2015.pdf

Status of Appointment (i.e. Observer/Trustee/Director)

Two representatives
Stuart Munro also Member of the Executive Board

Wokingham Representative(s)

Alistair Auty and Stuart Munro

Financial Status

Levy paid by Member Authorities dependent upon size of Authority ie County Councils pay more than Unitary Authorities.

Risk/Liabilities

No risk to WBC as a standalone organisation

Insurance

As above

Is Training Provided

Full briefing information given prior to AGM at the start of the Municipal year.

Frequency of Meetings

Quarterly

Contact Details (organisation)

Name: Jennifer McNeill, Chartered Fellow CIPD, MA, Bed, Regional Director
jennifer@seemp.co.uk
Address: Civic Centre, Winchester, Hampshire, SO23 8BB
Telephone: 01962 840664
Email: info@seemp.co.uk

WOKINGHAM BOROUGH COUNCIL

APPOINTMENT TO OUTSIDE BODIES ANNUAL FEEDBACK FORM

MUNICIPAL YEAR: 2018-2019

Name of Organisation	Berkshire Archives	
Name of Member	Pauline Jorgensen	
Capacity appointed, e.g. trustee, director, observer etc	Member Standing Conference	
Number of meetings called to attend	2	
Number of Meetings attended	2	
Reasons for not attending, if appropriate	n/a	
Berkshire Archives continues to work to preserve the Counties records and make them accessible to both the public and researchers		
What background /briefing information did you receive from the organisation on its constitution, aims, objectives etc and was it sufficient to enable you to carry out your appointed role? - Yes		
Do you think the Council should continue to be represented on this Outside Body?	Yes	
Please state the rationale FOR OR AGAINST having a representative – we fund the organisation and they provide statutory services for us		
<p>This year saw the archives 70th birthday in August. During the last year the Archive service has continued to expand its collection and work to preserve documents in its care.</p> <p>The archive has been taking in local collections and procuring key records using national grant funding and public donations including funds provided by the Wokingham Society.</p> <p>Recent purchases include a Winkfield deed from 1382, a bundle of papers related to the Shinfield Estate dated between 1435 and the 19th century, and deeds for land in Wokingham. The archive has also received a large volume of records from Basildon Park</p> <p>The service, as a member of a digital consortium headed by Dorset County Council, is starting to expand to cover electronic records in line with trends towards less paper records being kept. It has also launched a new website.</p> <p>In Feb the Archive will publish a book on Berkshire schools in the C18, this book is the culmination of 6 years research from volunteers.</p> <p>Recent exhibitions included: Hidden LGBT histories and the Coleshill exhibition.</p>		

Councillor: Pauline Jorgensen

Dated: 11/2/19

WOKINGHAM BOROUGH COUNCIL

APPOINTMENT TO OUTSIDE BODIES ANNUAL FEEDBACK FORM

MUNICIPAL YEAR: 2018-2019

Name of Organisation	Thames Basin Heaths Joint Strategic Partnership
Name of Member	Cllr Angus Ross
Capacity appointed, e.g. trustee, director, observer etc	Appointed WBC Member
Number of meetings called to attend	4
Number of Meetings attended	3
Reasons for not attending, if appropriate	Holiday
Please give a brief synopsis of the key areas covered by the Outside Body during the past Municipal Year.	
<p><i>The partnership provides a vehicle for the joint working, liaison and exchange of information between the 12 local authorities, natural England and other organisations affected by the Thames basin Heaths SPA. The Board has continued to monitor the work carried out by natural England on its behalf to provide wardens, review use of the SANGs by the public and to ensure the monies received from houses built within 5 or 7 Kms are protected and used wisely.</i></p>	
What background /briefing information did you receive from the organisation on its constitution, aims, objectives etc and was it sufficient to enable you to carry out your appointed role?	
<p><i>I have been the WBC rep since the setup of this organisation in 2007</i></p>	
Please indicate how effective you think the organisation is, e.g. has it met or contributed to the Council's Vision and Priorities and give examples to illustrate your reply?	
<p><i>It meets the support for the introduction and management of SANGs in WBC area and protects the monies received from each new dwelling.</i></p>	
Do you think the Council should continue to be represented on this Outside Body?	Yes
Please state the rationale FOR OR AGAINST having a representative	
<p>Essential we are represented along with the other 11 Local Authorities affected by the SPA and the EU Directive for protection of three species of birds who use the SPAs</p>	

Councillor: Angus Ross

Dated: 27 Feb19

WOKINGHAM BOROUGH COUNCIL

APPOINTMENT TO OUTSIDE BODIES ANNUAL FEEDBACK FORM

MUNICIPAL YEAR: 2018-2019

Name of Organisation	Thames Valley Local Enterprise Partnership and City Deal Joint Committee
Name of Member	Stuart Munro
Capacity appointed, e.g. trustee, director, observer etc	Member of the Thames Valley Berkshire LEP Forum
Number of meetings called to attend	5
Number of Meetings attended	4
Reasons for not attending, if appropriate	Unable to attend the meeting as was on holiday
<p>Please give a brief synopsis of the key areas covered by the Outside Body during the past Municipal Year.</p> <p>The Local Enterprise partnership (LEP) is a Government body set up to promote the Economy in the Thames Valley area and is a partnership between private sector and Local Government. As such each unitary Council in Berkshire has one representative on the board which is known as the Forum. Thames Valley Berkshire LEP was endorsed by the government on 28 October 2010 and incorporated on 16 December 2011 as a company limited by guarantee.</p> <p>Activity has been based on the decision by the Government to place all investment capital via the LEPS. In recent years the 39 LEPs competitively bid for this investment capital. The TVB LEP successfully negotiated £160m which includes the full, pre-allocated transport funds as well as indicative transport funding from 2017/18 onwards.</p> <p>In the past year the Forum has approved funds to Local Councils in Berkshire in support of infrastructure projects, including in Wokingham Borough Council. In addition, funds have been approved to support business which offer real growth opportunities in the area mostly based around high tech business. In addition it has made loan offer</p> <p>The LEP has developed a Strategic Economic Plan that sets out the vision and business priorities for economic growth in Thames Valley Berkshire. This sets out a framework of delivery activity which is about to be implemented.</p> <p>Other bodies that are associated with the LEP include the City Deal Joint Committee, Chaired by WBC, which continues to oversees the £2.4 million City Deal fund</p> <p>The LEP is in the process of completing distribution of £24m of EUSIF funding based on</p>	

the frame work approved in 2017.

What background /briefing information did you receive from the organisation on its constitution, aims, objectives etc and was it sufficient to enable you to carry out your appointed role?

A Full briefing was given by the LEP CEO, and was comprehensive.

Please indicate how effective you think the organisation is, e.g. has it met or contributed to the Council's Vision and Priorities and give examples to illustrate your reply?

It is essential that WBC plays a key role in the LEP Forum as much of central Government future investment will come through the LEP.

The priorities of the TV LEPs Strategic Economic Plan – Infrastructure, transport, communications and place shaping - Enterprise Innovation and business growth -Skills education and employment - and Inward investment, all have a strong synergy with the vision for Wokingham Borough “A great place to live, an even better place to do business”.

Do you think the Council should continue to be represented on this Outside Body?

Yes

If No, please state why

Please provide any additional information that fellow Members might find useful

Councillor...Stuart Munro

Dated: 01/03/19



Signed

WOKINGHAM BOROUGH COUNCIL

APPOINTMENT TO OUTSIDE BODIES ANNUAL FEEDBACK FORM

MUNICIPAL YEAR: 2017-2018

Name of Organisation	The Polehampton Trust
Name of Member	Councillor John L Jarvis
Capacity appointed, e.g. trustee, director, observer etc	Trustee
Number of meetings called to attend	4
Number of Meetings attended	3
Reasons for not attending, if appropriate	Attendance at other WBC meetings.
<p>Please give a brief synopsis of the key areas covered by the Outside Body during the past Municipal Year.</p> <p>This outside body administers the income and expenditure of the Polehampton Trust in giving aid and assistance to schools and residents particularly children in the Twyford area. This also includes neighbouring Parishes.</p> <p>This body has substantial cash and property assets and uses the income from these assets to give loans and grants to worthy recipients. These grants can be made via e-mail discussions and approval.</p> <p>The trust meets on a regular basis to discuss the activities of the Trust, its income, expenditure and investments.</p> <p>The Polehampton Trust was set up by an Act of parliament in the 17th Century to administer the gift by Edward Polehampton to the children and residents of Twyford. This Trust originally set up both a Boys and Girls School with the old Girls School currently being used by WBC as the Polehampton Infants School. The old Boys School is intended to form a Community Hub housing the local Library and other local organisations.</p> <p>The Polehampton Trust has agreed to provide the Old Boys School to a Charity called Twyford Community Hub for redevelopment into the new Twyford Library and community facilities. I am also a Trustee of this new Charity.</p>	
<p>What background /briefing information did you receive from the organisation on its constitution, aims, objectives etc and was it sufficient to enable you to carry out your appointed role?</p> <p>I received details of the formation of the Trust, a brief history of the Trust and its activities together with a verbal briefing from the Chairman of the Trustees James Fort. The information provided is sufficient for me to carry out my appointed role as a</p>	

Trustee.	
<p>Please indicate how effective you think the organisation is, e.g. has it met or contributed to the Council's Vision and Priorities and give examples to illustrate your reply?</p> <p>The Polehampton Trust is very effective in managing its resources to provide in excess of circa £50,000.00 per annum to distribute to applicants for specific projects in Twyford.</p>	
<p>Do you think the Council should continue to be represented on this Outside Body?</p>	Yes
<p>Please state the rationale FOR OR AGAINST having a representative</p> <p>This Polehampton Trust has been involved in giving grants to local schools and residents in Twyford and has helped many generations of people over the years. The representative from WBC is actively involved in the decisions on grants and can help in furthering aid to schools and local residents.</p>	
<p>Please provide any additional information that fellow Members might find useful</p> <p>N/A</p>	

Councillor: John L Jarvis

Signed: *John L Jarvis*

Dated: 9th March 2019

WOKINGHAM BOROUGH COUNCIL

APPOINTMENT TO OUTSIDE BODIES ANNUAL FEEDBACK FORM

MUNICIPAL YEAR: 2018-2019

Name of Organisation	Poors Land Charity	
Name of Member	Bill Soane	
Capacity appointed, e.g. trustee, director, observer etc	Trustee	
Number of meetings called to attend	8	
Number of Meetings attended	4	
Reasons for not attending, if appropriate	Clashes with other committee meetings, Deputy Mayoral duties. and Town Council Meetings	
Please give a brief synopsis of the key areas covered by the Outside Body during the past Municipal Year.		
<p>What background /briefing information did you receive from the organisation on its constitution, aims, objectives etc and was it sufficient to enable you to carry out your appointed role?</p> <p>Given details of the aims and objectives of the charity and details given as to the financial position. Property under the control of the charity and fellow trustees</p>		
<p>Please indicate how effective you think the organisation is, e.g. has it met or contributed to the Council's Vision and Priorities and give examples to illustrate your reply? Has been effective in all roles and responsibilities</p>		
Do you think the Council should continue to be represented on this Outside Body?	Yes/	
<p>Please state the rationale FOR OR AGAINST having a representative.</p> <p>This organisation serves a very useful position in the community and looks after its residents very well. A borough representative gives the council an insight into the effectiveness and good care that is offered.</p>		
Please provide any additional information that fellow Members might find useful		

Councillor: Bill Soane

Dated: 07.03.19

WOKINGHAM BOROUGH COUNCIL

APPOINTMENT TO OUTSIDE BODIES ANNUAL FEEDBACK FORM

MUNICIPAL YEAR: 2018-2019

Name of Organisation	White Waltham Airfield Consultative Committee	
Name of Member	Councillor John L Jarvis	
Capacity appointed, e.g. trustee, director, observer etc	Committee Member	
Number of meetings called to attend	4	
Number of Meetings attended	3	
Reasons for not attending, if appropriate	Attending other WBC Meeting.	
Please give a brief synopsis of the key areas covered by the Outside Body during the past Municipal Year.		
This consultative committee has been set up to keep the local residents and councils informed on the activities and proposed works at the White Waltham Airfield.		
What background /briefing information did you receive from the organisation on its constitution, aims, objectives etc and was it sufficient to enable you to carry out your appointed role?		
Copies of previous minutes, its constitution and a briefing from Angus Ross who has been on the Committee for several years. The information contained in these documents and the verbal briefing is sufficient to enable me to carry out my appointed role.		
Please indicate how effective you think the organisation is, e.g. has it met or contributed to the Council's Vision and Priorities and give examples to illustrate your reply?		
This committee has been set up to inform the local residents and councils affected by the flying activities at the White Waltham Airfield and is effective in that all affected are not only informed about their activities but can give input into suggested alternatives to relieve any problems in their area. Operators of private airfields are required as a condition of their licence to operate to have a consultative committee made up of local residents and councils affected by their operations.		
Do you think the Council should continue to be represented on this Outside Body?	Yes	
Please state the rationale FOR OR AGAINST having a representative		
To allow WBC to have an input into the operations of the White Waltham Airfield and to be able to inform any affected residents in Wokingham of future events and airfield operations.		
Please provide any additional information that fellow Members might find useful		
N/A		

Councillor: John L Jarvis

Signed: *John L Jarvis*

Dated: 23rd March 2017

WOKINGHAM BOROUGH COUNCIL

APPOINTMENT TO OUTSIDE BODIES ANNUAL FEEDBACK FORM

MUNICIPAL YEAR: 2018-2019

Name of Organisation	WADE – Wokingham & District Association for the Elderly	
Name of Member	Dianne King	
Capacity appointed, e.g. trustee, director, observer etc	Observer	
Number of meetings called to attend	6 meetings	
Number of Meetings attended	4 formal meetings plus discussions with organisers and attending events	
Reasons for not attending, if appropriate	Clashes with other meetings	
Please give a brief synopsis of the key areas covered by the Outside Body during the past Municipal Year.		
WADE runs a day centre for the elderly in Reading Road, Wokingham, providing lunch and activities. It also runs a Charity Shop which helps raise money to fund the centre		
What background /briefing information did you receive from the organisation on its constitution, aims, objectives etc and was it sufficient to enable you to carry out your appointed role?		
Details of its work and organisation and current funding		
Please indicate how effective you think the organisation is, e.g. has it met or contributed to the Council’s Vision and Priorities and give examples to illustrate your reply?		
The organisation provides important facilities for local elderly residents. It is well respected and receives support from local residents.		
It has its own catering staff and charges clients on a daily fee basis and as well as providing lunch it provides care and entertainment for its elderly clients who may otherwise have little attention during the day.		
It has a mini bus and provides transport to the centre.		
Do you think the Council should continue to be represented on this Outside Body?	Yes	
Please state the rationale FOR OR AGAINST having a representative		
The Council provides services on behalf of the Council for some clients. Liaison between the organisation and the Council is important		
Please provide any additional information that fellow Members might find useful		
As well as the above items the organisation runs events such as Christmas and summer Fares and other fundraising activities. It recently held an event to celebrate 50 years of activities, well attended by local business and Dignitaries.		

Councillor:
Dianne King

Dated: 06.03.19

WOKINGHAM BOROUGH COUNCIL

APPOINTMENT TO OUTSIDE BODIES ANNUAL FEEDBACK FORM

MUNICIPAL YEAR: 2018-2019

Name of Organisation	Wokingham Job Support Centre Management Committee WJSC	
Name of Member	Stuart Munro	
Capacity appointed, e.g. trustee, director, observer etc	WBC Representative	
Number of meetings called to attend	1	
Number of Meetings attended	1	
Please give a brief synopsis of the key areas covered by the Outside Body during the past Municipal Year.		
Since Appointment of the new board of trustees, the review of the funding from WBC (ongoing) WJSC continues as before.		
What background /briefing information did you receive from the organisation on its constitution, aims, objectives etc and was it sufficient to enable you to carry out your appointed role?		
I am given a full briefing by the Trustees Chairman, Martyn Lambert who I have known for many years and receive a copy of their quarterly report.		
Please indicate how effective you think the organisation is, e.g. has it met or contributed to the Council's Vision and Priorities and give examples to illustrate your reply?		
The Organisation provides an essential and well respected service to the community		
Do you think the Council should continue to be represented on this Outside Body?	Yes	
Please state the rationale FOR OR AGAINST having a representative		
As well as a well-used service, this is a good vehicle for WBC to understand employment trends in the Economic Development area.		

Councillor...Stuart Munro.....

Signed



Dated: 01.03.19

WOKINGHAM BOROUGH COUNCIL

APPOINTMENT TO OUTSIDE BODIES ANNUAL FEEDBACK FORM

MUNICIPAL YEAR: 2018-2019

Name of Organisation	WOKINGHAM VOLUNTEER CENTRE	
Name of Member	DIANNE KING	
Capacity appointed, e.g. trustee, director, observer etc	OBSERVER	
Number of meetings called to attend	6 per annum	
Number of Meetings attended	4 plus AGM and special events	
Reasons for not attending, if appropriate	Not available but in contact by email and telephone	
Please give a brief synopsis of the key areas covered by the Outside Body during the past Municipal Year.		
<p>The organisation provides volunteers in many capacities eg running a transport service to hospitals/doctors etc Runs a gardening scheme for older residents and acts as a brokerage to find and place volunteers in various capacities</p>		
What background /briefing information did you receive from the organisation on its constitution, aims, objectives etc and was it sufficient to enable you to carry out your appointed role?		
<p>I have represented the Council on the organisation for many years and it is well known to me. I am kept informed of activities and issues and act as liaison with Council officers.</p>		
Please indicate how effective you think the organisation is, e.g. has it met or contributed to the Council's Vision and Priorities and give examples to illustrate your reply?		
<p>It is a very efficiently run organisation. Provides services as listed above and helps provide volunteers and training for other organisations</p>		
Do you think the Council should continue to be represented on this Outside Body?	Yes	
Please state the rationale FOR OR AGAINST having a representative		
<p>To be a liaison between the organisation and Council</p>		

Councillor: Dianne King

Dated: 06.03.19

WOKINGHAM BOROUGH COUNCIL

APPOINTMENT TO OUTSIDE BODIES ANNUAL FEEDBACK FORM

MUNICIPAL YEAR: 2018-2019

Name of Organisation	Wokingham Waterside Centre	
Name of Member	Christopher Smith	
Capacity appointed, e.g. trustee, director, observer etc	Director	
Number of meetings called to attend	3	
Number of Meetings attended	2	
Reasons for not attending, if appropriate	Clashes with other meetings	
Please give a brief synopsis of the key areas covered by the Outside Body during the past Municipal Year.		
<p>The board has oversight and scrutiny of the management and finances of the centre. The WWC is managed by a third party who report to the Board which has led to improvements in effectiveness and prevented loss during the period.</p>		
What background /briefing information did you receive from the organisation on its constitution, aims, objectives etc and was it sufficient to enable you to carry out your appointed role?		
<p>I have been given tours and briefings of the facilities and supported by other directors.</p>		
Please indicate how effective you think the organisation is, e.g. has it met or contributed to the Council's Vision and Priorities and give examples to illustrate your reply?		
<p>Extra facilities and space are required and courses are fully subscribed. It is a valued local facility.</p>		
Do you think the Council should continue to be represented on this Outside Body?	Yes	
Please state the rationale FOR OR AGAINST having a representative		
<p>WBC owns the land and buildings and should be represented to protect the facilities.</p>		
Please provide any additional information that fellow Members might find useful		

Councillor: Christopher Smith

Dated: 08 March 2019

WOKINGHAM BOROUGH COUNCIL

APPOINTMENT TO OUTSIDE BODIES ANNUAL FEEDBACK FORM

MUNICIPAL YEAR: 2018-2019

Name of Organisation	ARC Counselling Service	
Name of Member	Rachelle Shepherd-DuBey	
Capacity appointed, e.g. trustee, director, observer etc	Member	
Number of meetings called to attend	6	
Number of Meetings attended	2 (but had 4 private meetings with the Manager)	
Reasons for not attending, if appropriate	Conflicting counselling meetings	
Please give a brief synopsis of the key areas covered by the Outside Body during the past Municipal Year. Youth counselling and mental health issues, CAMHS, Financial challenges of a charity		
What background /briefing information did you receive from the organisation on its constitution, aims, objectives etc and was it sufficient to enable you to carry out your appointed role? I am a BACP qualified counsellor already, the rest was funding		
Please indicate how effective you think the organisation is, e.g. has it met or contributed to the Council's Vision and Priorities and give examples to illustrate your reply? It helps our young people deal with various mental health challenges from exam stress, to eating disorders, to depression as well as other serious mental health challenges to prepare young people to be resilient to any changes they will encounter in life.		
Do you think the Council should continue to be represented on this Outside Body?	Yes	
Please state the rationale FOR OR AGAINST having a representative It is useful to know the stress young people are facing to help them get a better life in the future and for them to achieve better academic results in school		
Please provide any additional information that fellow Members might find useful Mental health issues are a serious problem and need to be treated.		

Councillor: Rachelle Shepherd-DuBey

Dated: 27/02/2019

WOKINGHAM BOROUGH COUNCIL

APPOINTMENT TO OUTSIDE BODIES ANNUAL FEEDBACK FORM

MUNICIPAL YEAR: 2018-2019

Name of Organisation	Woodley Town Centre Management Initiative (TCMI)
Name of Member	Keith Baker
Capacity appointed, e.g. trustee, director, observer etc	Committee Member / Executive Committee Member
Number of meetings called to attend	18
Number of Meetings attended	15
Reasons for not attending, if appropriate	Clashed with council meetings
<p>Please give a brief synopsis of the key areas covered by the Outside Body during the past Municipal Year.</p> <p>This year the TCMI has been moved onto a three year SLA arrangement with the Council which puts it on a different footing.</p> <p>The TCMI manages the town centre for Woodley. This includes running various markets (Saturday, Farmers, continental); Car Boot Sales; specific events such as Winter Extravaganza, Carnival, the look of the centre covering things like flower displays and Xmas lights; and manage the pagoda and clock. It also involves extensive liaison with retailers and the freeholders of their shops. They also operate, with the police, the shop watch system and manage temporary stands in the town centre. The TCMI is fully inclusive including local retailers, the police, local resident groups, councillors, WBC Economic Development Officer and interested residents. The financial strength of the TCMI is solid thus making it eminently sustainable. Fully participated, both in terms of time & manpower and funding for major project to refurbish the North End of the Town Centre. Also worked with Woodley Town Council & Wokingham Borough Council for environmental improvements to the town centre (new planters, new seats around trees). This is the web address for the TCMI for further information http://www.woodleytowncentre.co.uk/</p>	
<p>What background /briefing information did you receive from the organisation on its constitution, aims, objectives etc and was it sufficient to enable you to carry out your appointed role?</p> <p>As I have been involved with this organisation for over 10 years I have had full information available.</p>	

Please indicate how effective you think the organisation is, e.g. has it met or contributed to the Council's Vision and Priorities and give examples to illustrate your reply?

This provides a major impetus in regenerating Woodley Town Centre, one of the key priorities. It also helps, as a by-product the Sustainable Communities priority. Whilst Wokingham Town is the focus of regeneration this initiative contributes to the regeneration of Woodley Town Centre in advance of the next phase of WBC regeneration strategy.

Do you think the Council should continue to be represented on this Outside Body?

Yes/No

Please state the rationale FOR OR AGAINST having a representative

As the Council now has an three year SLA arrangement with the TCMI it is helpful to have someone who is monitoring activities from the "inside"

Please provide any additional information that fellow Members might find useful

Councillor: Keith Baker (and on behalf of Jenny Cheng) **Dated:** 7th March 2019

**WOKINGHAM BOROUGH COUNCIL
APPOINTMENT TO OUTSIDE BODIES ANNUAL FEEDBACK FORM
MUNICIPAL YEAR: 2018-2019**

Name of Organisation	Woodley Volunteers Centre
Name of Member	Richard Dolinski
Capacity appointed, e.g. trustee, director, observer etc	Committee Member
Number of meetings called to attend	2
Number of Meetings attended	2
Reasons for not attending, if appropriate	N/A
<p>Please give a brief synopsis of the key areas covered by the Outside Body during the past Municipal Year.</p> <p>Woodley Volunteers Centre is an invaluable service for the elderly and disabled residents in the Woodley area who have no other means of transport. The assisted transport scheme provides thousands of car journeys each year with the majority serving clinical appointments.</p> <p>The continuing challenge faced by Woodley Volunteers Centre is the recruitment of new drivers to meet the growing demand for its service, in particular journeys to the Royal Berkshire Hospital. It's hoped that new drivers will continue to come forward following interest shown at the Woodley Extravaganza. It has also been proposed to purchase a 'pop up' banner to publicise the work of the charity and to use local publications to attract new recruits to meet the growing demand for the transport. At present there are approximately 50 residents on the waiting list.</p> <p>The success of the Woodley scheme continues to place pressures for parking spaces at the Royal Berkshire Hospital. Often drivers are asked to accompany patients to their appointments and wait to make the return journeys. Although the RBH has allocated additional designated free parking spaces with a wait limit of 20 minutes this remains woefully inadequate to meet the growth in demand.</p> <p>Woodley Volunteers Centre is very well run charity and has a very active and responsible committee and membership. Financially the WVC bank account balances as of last month were as follows: reserve A/c £8993.64, current A/c £465.35, making a total of £9458.99. Donations received over the past four months have amounted to some £195.00. The Christmas Extravaganza on 2nd December raised some £434.00 with costs of £60 for the stalls. This was their best ever result and thanks go to all who helped out on the day and to the generosity of the residents of Woodley. General running costs have remained much in line with previous year.</p>	

What background /briefing information did you receive from the organisation on its constitution, aims, objectives etc and was it sufficient to enable you to carry out your appointed role?

Woodley Volunteer Driver Scheme, provides transport for elderly and disabled residents in Woodley area. Also provision of alarm aids for persons unable to afford them - it's a service run by locals for locals. Those needing help in touch with those prepared to give it, for example with hospital visits, doctors, etc. The cost of transport to medical appointments is covered by the WBC Bus Pass scheme. Other trips, such as shopping, visiting and day centres are charged at fixed rates.

Please indicate how effective you think the organisation is, e.g. has it met or contributed to the Council's Vision and Priorities and give examples to illustrate your reply?

The scheme is highly efficient and valued in meeting the demand for its service. It supports the Council's vision and priorities in supporting some of our most vulnerable residents.

Do you think the Council should continue to be represented on this Outside Body?

Yes/No

Please state the rationale FOR OR AGAINST having a representative

This is a charity working at the heart of a community with an age population. It's a scheme that deserves the continued support of WBC.

Please provide any additional information that fellow Members might find useful

The scheme currently has approximately 30 drivers and has delivered in excess of 3000 journeys in the past year. However, it's anticipated that this year the number of journeys will have significantly increased. The greatest demand continues to be for journeys to and from medical/clinical/therapy appointments. Other journeys included social activities and shopping. The scheme also provides compassionate visits.

Councillor: Richard Dolinski

Dated: 11th February 2018